

Institution ID: AYU0222

Ref. No.: 8175-1/1-2

Date: 15/1/2025

Student Support, Career Guidance and Placement Cell

The Student Support, Career Guidance and Placement cell is central to any Higher Educational Institution. The College aims at the whole some development of individuals. The College through its guidance and placement cell enables students to pursue such academic and career opportunities that would help students to set long term and short-term goals that would help them to engage in their academic pursuit with greater sense of direction, purpose and fulfillment. Career guidance related services are given to almost all the students of the College in one way or the other. As a second and more professionalized step, cell helps to students to find placements in various government jobs, industrial establishments, and other NGO sectors. The program exposes students to their own interests, skills and capabilities, specific skills and abilities required for certain types of Jobs, and help them to match up to what is available in the job market. The programs under the aegis of cell help students to be better prepared to face the challenges in a competitive world.

Students are given career guidance starting from first year respective to the subjects they learn. Placement orientation programs are organized to encourage students to join the Placement Cell..

The Cell provides complete support to the registered students and companies at every stage of placement process. Arrangements for Pre-Placement Talks, Written Tests, Interviews and Group Discussions are made as per the requirements of the visiting industries. The Cell through its committee often creates a platform for the reputed companies to select brilliant minds from the campus that they can train for specific positions in their establishments. Mock Interviews are conducted for the students often to analyze their strength and weakness which includes:

- Online/Offline Test
- Group Discussion/Debates
- Course & HR Interview

V.PO. Daudhar, Distt. Moga, Punjab-142053 www.babekegroupofinstitutes.org

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The Committee for the year 2025 has been constituted with the following members:

S.	Name of the Members	Designation	Role in Committee
No.			
1.	Dr. Ghanshyam Bahetra	Principal	Chairperson
		(Officiating)	
2.	Dr. Asha Gupta	Professor	Convener
3.	Dr Harish Kumar	Associate Professor	Member
4.	Dr. Dinesh Kumar	Associate Professor	Member
5.	Dr Jullika	Assistant Professor	Member
6.	Ms. Meghna	Interns	Member
7.	Mr. Satyam Prashar	Interns	Member
8.	Mr. Aniket	Student-Batch:2020	Member
9.	Ms. Ashima	Student-Batch:2020	Member
10.	Ms. Ananya	Student-Batch:2021	Member
11.	Mr. Aneesh	Student-Batch:2021	Member
12.	Ms. Akanksha	Student-Batch:2022	Member
13.	Mr. Rahul	Student-Batch:2022	Member
14.	Ms. Arushi Arora	Student-Batch:2023	Member
15.	Mr. Chirag	Student-Batch:2023	Member
16.	Ms. Amisha	Student-Batch:2024	Member
17.	Mr. Dewansh	Student-Batch:2024	Member
18.	Mr. Raj Kumar	Parents	Member
	AT .	Representative	
19.	Mr. Davinder Kumar	Parents	Member
		Representative	
20.	Ms. Muskan	Counselor	Member

Objectives:

✓ Provide career counseling and career development sessions for graduates.

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- ✓ Develop career services programs that will help student in exploring and planning career options.
- ✓ Work with students on their needs for career development.
- ✓ Conduct training's, workshops, lectures, presentations, and other events to develop career planning and employability skills for students.
- ✓ Develop positive working relationship with faculty, administrative and coworkers to achieve desired goals.
- ✓ Coordinate with academic advisers to help students in making career choices based on their academic majors.
- ✓ Research and analyse current employment trends in various industries.
- ✓ Maintain regular contacts with potential employers for new job opportunities.
- ✓ Educate students on resume building, interview skills, and professionalism.
- ✓ Conduct mock interviews and job search workshops for students.
- ✓ Conduct career awareness events for students
- ✓ Execute outreach programs to promote career services among students.
- ✓ Maintain a database of student academic and employment records

Rules & Regulations:

- All the students in the campus are eligible for the career guidance.
- For Placement assistance students need to register in placement cell through the registration form.
- Registered students can reach placement cell for any career assistants
- Students not interested in placement activities are advised not to register for placement.
- Registered students must attend all the training programmes / workshops arranged by placement cell

Facilities from the Placement Cell:

- Free placement assistance.
- Free Webinar /Seminar of skill-oriented course.
- Free Job recruitments where no interference of third-party payment.

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- Free Certification Supports, other than exam fee.
- Free study materials and Mock test for the MNC aptitude test.
- · Free resume formats.

Free use of network and System in placement cell for the recruitment process.

COURT IN

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